

DESERT MOUNTAIN PTO
April 1st, 2008

Attending: Mauri Collins, Claire Harbottle, Carol Moench, Blair Boysen, Carolyn Attal, Cora Kemp, Martha Andrews, Terri Raimondi, Greg Milbrandt – Administration, Sandy Lundberg – Administration, Anne Marie DuFour – Teacher

Meeting called to order at 9:05 a.m. by co-President, Mauri Collins.

Approval of Meeting Minutes: A motion was made by Cora Kemp to approve the March 4th, 2008 meeting minutes. **Seconded** by Blair Boysen. **Unanimously approved.**

Greg Milbrandt/Sandy Lundberg- Administration

Greg gave an update on DMHS. Highlights are as follows:

- He informed us that a former DMHS student, Roger Jackabowski died over the weekend. Greg spoke with his father, who said Roger's roommate said he had come in the (Saturday) night before and didn't look so good, and when the roommate returned the next morning, he found him dead. Roger's family will pass along information about funeral services. Mauri believes it will be this Saturday.
- The cafeteria is open and students are using it currently. Greg apologized about doing the ribbon cutting when it first opened, because he was unaware that the high school needs a "State Certificate of Occupancy" document before performing this ceremony. We should be receiving this document in about a month.
- The field houses are finished. We received the okay from the fire marshal. Restrooms will be open to the public, and keys should be provided to the coaches.
- The Community Forum meeting is Monday evening at 6 pm with Dr. Baracy in the cafeteria of DMHS. Dr. Baracy has implemented a format to break into discussion groups. They are bringing in a portable sound system and testing it early Monday am.
- Senior Parent/Student Meetings – Greg meets with groups of seniors starting this week to discuss the importance of staying on track, no pranks, graduation priorities, etc. He also meets with the parents.
- Student Body Elections and Ron Heagy, speaker – The date has been changed from 4/11 to 4/10, 9 am for speaker, Ron Heagy.
- Aims/Terra Nova Testing will be on 4/8, and 4/9.
- Sandy Lundberg popped in to explain the high school ranking process and rumors of future diplomas for graduates.
- Mauri will send out a note in the newsletter to the feeder middle schools regarding tours being available on Fridays for upcoming freshman students.

Treasurer's Report –Kelly Lieb was absent

- Please see Profit and Loss Budget vs. Actual, July 2007 through June 2008, and Balance Sheet as of March 31, 2008 and Reconciliation Detail from 07/01/02, Period Ending 02/29/08 in original meeting minutes.
- Mauri will clarify the amount of \$16,853.98 with Kelly in total checking/saving account assets before approving the Treasurer's Report at next month's meeting, May 6th. Kelly claims there is roughly \$40,000.00 in our bank account. However, we should not approve any more funding until we know our exact financial status.
- Kelly asked that the different committees should firm up what their expectations are for spending for the coming months, so we can determine what needs to be spent to get under \$5,000.00 by the end of this fiscal year.
- Starting middle of May, we will have a CPA accounting firm do the taxes and everything else but write the PTO checks! Richard Shapiro, a parent of an incoming freshman, is going to do it pro bono and is not charging us anything. Cora, the new PTO treasurer will only write the checks and determine what accounts they come from. Then everything will be sent to the CPA.
- Mauri suggested that Kelly, Cora, Richard, and she get together in June to turn over the books, etc.
- Our tax accountant needs to be paid a check for \$300.00.

NEW BUSINESS:

President's Update – Mauri Collins & Claire Harbottle

Revisiting Standing Rules and By-Laws –

1. Under **Section 4.6 – Treasurer** – PTO wants to change the verbiage to state that there not be any electronic transfer of payments. Christine Schild will help with this legal verbiage.
2. Under **6.7 – Contracts** - PTO wants to change what is currently written to “Unless otherwise provided by the Board, all contracts shall be executed on behalf of the Association by the President and one Executive Board member.”

Summer Mailer- The school is going to do all on-line come this spring. Claire would like to have it completed by the end of the school year and for Office Max to collate it. This money will come from next school year's PTO budget.

Open Board/Chair positions -

All board positions are filled. Vacant chair positions include:

Bulk Mail, Communications, Directory (to solicit ads), Corporate Donations Management (formerly “Fundraising”), Newcomers, Newsletter, On-Call Volunteers, Teacher Feature, and Volunteer Coordinator;

1st V.P. Update – Sandy DeJohn was absent

Funding Requests:

- 1. Diane Sterner – College & Career – Catalogs for College - \$278.00 total; A motion** was made by Blaire to fund \$278.00 for these catalogs. **Seconded** by Carol. **Unanimously Approved.**
- 2. Doreen Weiser – Math – Math Manipulation - \$77.20; A motion** was made by Blaire to fund \$77.20 for this. **Seconded** by Cora. **Unanimously Approved.**
- 3. Kelli DiCarlo – Art – Grout and Tile Mastik at Home Depot - \$100.00; A motion** was made by Terri to fund \$100.00 for this. **Seconded** by Carolyn. **Unanimously Approved.**
- 4. Greg Milbrandt – Administrator – Keypad units for both ends of bridge, installation and wiring - \$7,508.00 total; A motion** was made by Blair to fund this amount. **Seconded** by Carol. **Unanimously Approved.**
- 5. Anne Marie DuFour – Spanish fieldtrip to Orpheum – 83 students, two buses, lunch (\$10.00 X 90 people = \$900.00), Tickets (\$12.00 X 83) = \$996.00);** Anne Marie will approach Site Council next Wednesday to fund the field trip and bus expenses. However, because of her time constraint, if Site Council does not approve the bus/ticket cost, she approached PTO. **A motion** was made by Cora to fund \$900.00 for the lunch portion. **Seconded** by Blair. **Unanimously approved.** **A motion** was made by Martha that if Site Council does not pay for the bus/tickets, PTO will supplement the cost. **Seconded** by Blair. **Unanimously Approved.**

An **amendment** to the first motion was made by Carol to pay this \$7,508.00, pending PTO has the clarification from Kelly that we do indeed have the funds to pay for this. **Seconded** by Cora. **Unanimously Approved.**

Jill Paweski needs to know if we can budget for t-shirts (\$24.00 per t-shirt) for the staff in August. Will need to put it in as a line item for next school year's budget.

3rd V.P. Update – Carolyn Attal & Terry Raimondi –

They have all their chairs in place now. Blair volunteered to be the boxer bingo chair. Blankets are ready for sale, and t-shirts are also ready. Senior meeting tomorrow night, 4/2, and also 4/8 pm, and 4/19 am.

Upcoming PTO meeting, 5/6, at Mauri Collins' home for a thank you breakfast.

Newsletter deadline is 4/22.

Claire and Mauri adjourned the meeting at 11:08 a.m.

Respectfully submitted by Carol Moench, PTO Secretary

cc: PTO members, Jill Paweski

