

**DESERT MOUNTAIN PTO**  
**March 4th, 2008**

**Attending:** Carol Moench, Kelly Lieb, Sandy DeJohn, Terri Raimondi, Jane Verbanic, Cora Kemp, Mauri Collins, Blair Boysen, Martha Andrews, Kevin Sheh – Teacher DMHS

**Meeting called to order at 9:08 a.m. by co-President, Mauri Collins.**

**Approval of Meeting Minutes:** A **motion** was made by Kelly Lieb to approve the February 5th meeting minutes. **Seconded** by Sandy DeJohn. **Unanimously approved.**

**Treasurer's Report** –Kelly Lieb

A **motion** was made by Martha Andrews to approve both the February 5<sup>th</sup> and March 4<sup>th</sup> Treasurer's Reports. **Seconded** by Blair Boysen. **Unanimously Approved.** Please see the following attached in original meeting minutes: Profit and Loss Budget vs. Actual, July 2007 through June 2008, & Balance Sheet as of March 3rd, 2008 (this month's treasurer's report); Profit and Loss Budget vs. Actual, July 2007 – June 2008, & Balance Sheet as of February 5<sup>th</sup>, 2008 (last month's treasurer's report);

- Kelly received information about a change in our address. She is checking into this because that is how money can be stolen from our account.
- The escrip program shows \$2,000.00 under, but she received \$5,000.00 in escrip in February, so we are way over now!
- Kelly will reimburse P/PG for \$3,000.00 for Ron Heagy– Motivational Speaker for the Senior Assembly (see motion approved under “President's Update.”).
- She ordered more checks - \$60.00 cost;
- It was determined that if the teachers need COLORED ink, PTO will reimburse it; if it is BLACK ink, they need to go through Jill P. – as it comes from the district.
- She is still waiting for a copy of the 2005 tax return from Leslie. She needs Leslie's input and a form letter for PTO to use regarding a tax id # for 501c3 non-profit status.

**NEW BUSINESS:**

**Kevin Sheh- DMHS Teacher, Literary Magazine**

Kevin teaches creative writing, English honors, and humanities at DMHS. He ran the newspaper at Seton Catholic HS and student publications is a passion of his. He is asking to run 500 copies of a 36-page, 5.5 X 8.5 color literary magazine at DMHS. All English

students can participate, and this will be used to enter contests and motivate students for excellence. Kinko's has a price-matching guarantee, and is printing close to the price for a book last year with fewer pages. Kevin will be approaching site council, too, to ask for tax credit \$. He will keep Mauri updated on the outcome of this meeting. He would like the financial assistance of PTO to help put out a literary magazine for \$2,800.00 for one run this school year. In the future, he would look for corporate sponsorships and community partners. A **motion** was made by Blair to fund Kevin Sheh up to \$2,900.00 for the first publication this school year. **Seconded** by Carol Moench. **Unanimously Approved.**

### **President's Update – Mauri Collins**

#### **\$8,000.00 PAIS-**

The \$8,000.00 PTO originally allocated to pay PAIS no longer needs to be paid; District is paying for it 100%!! Mauri has been assured it will be in the budget June 1<sup>st</sup>. This amount will be placed back into PTO's general fund now.

#### **Ron Heagy – Motivation Speaker at Senior Assembly-**

Mauri proposed that since the Silent Auction brought in less profit this year than last, that PTO pay for Ron Heagy, motivational speaker at the Senior Assembly, 4/11, instead of P/PG. She also proposed carrying it over through the years. Since P/PG already paid for it this year, PTO would reimburse P/PG.

A **motion** was made by Cora that the \$8,000.00, originally allocated to PAIS, be put back into the general fund of PTO. **Seconded** by Jane. **Unanimously Approved.**

A **motion** was made by Cora that Ron Heagy be the speaker at the Senior Assembly this year and going forward, and that PTO will pay \$3,000.00 for it going forward.

**Seconded** by Jane. **Unanimously Approved.**

#### **Credit Card Reader-**

PTO now owns a credit card reader for future events (registration, auction, etc.) Chase agreed to wave the \$20.00/month charge for months not being used. Ultimately, this will save us \$300.00 - \$400.00/year with our own terminal. Mauri is also looking into getting payments on-line with "Shopping cart." This will help for PTO membership, project grad., registration, etc. in one operation. It was suggested to do a link with the school's registration. Mauri will speak to Greg and is volunteering to be a PTO representative on the school's registration committee, and will also be in charge of our registration.

#### **Volunteer Position-**

She suggested she create a new position next school year for computer inputting and breaking down volunteers for the committees. Individual chairs will then have access to this information without need for paperwork.

### **3 Senior Nights-**

Evening meetings: 4/2 and 3/8; Morning meeting: 4/19; They need manpower to help with the P/PG tables. The credit card reader will be set up. This is their big push to get everyone to register. Claire will need to get brick order forms out at these meetings.

### **Memorial Wristbands for Kevin Brown-**

Bracelets went on sale last week through this week for Kevin Brown. A **motion** was made by Blair that PTO buy \$340.00 in bracelets to help Service Learning for this fundraiser. **Seconded** by Jane. **Unanimously Approved.**

### **By-laws-**

At our next meeting we will look at revisions to our bylaws. A copy of the by-laws will be sent out shortly via email to peruse before the next meeting.

### **1<sup>st</sup> V.P. Update – Sandy DeJohn**

#### **Funding Requests**

Sandy distributed a Funding Requests sheet detailing the months of August to present. Please see handout in original meeting minutes.

**Update of past funding requests - Suzette Korchmaros – Foreign Language – 123 student field trip to Orpheum -\$3,813.00.** Tax credit money WILL cover the ticket and transportation portions of the field trip, and PTO will pay the lunch portion of this trip, which was previously approved.

- 1. SueAnn Spahr – Visual Arts- Porta Trace Box - \$245.99;** A **motion** was made by Martha to fund \$245.00 for a porta trace box. **Seconded** by Jane. **Unanimously Approved.**
- 2. Logan Fox – Administration – Picture of Varsity Cheer and Pom - \$80.00 –** Sandy will speak to Dr. Fox and ask her to take this request to their boosters or to Greg.
- 3. Andrea Sckolnik – Life Skills – Gift Card for grocery - \$200.00;** District has a freeze on funds currently. A **motion** was made by Martha to fund \$200.00 for a gift card. **Seconded** by Blair. **Unanimously Approved.**
- 4. Suzette Korchmaros – Foreign Language – Web cam, \$74.48;**
- 5. and video Camera, \$889.99;** A **motion** was made by Kelly to fund both of these requests for Ms. Korchmaros. **Seconded** by Cora. **Unanimously Approved.**
- 6. Lindsay Rea – Social Studies – Wireless Presenter - \$52.48;** Since Lindsay already used her green form for \$75.00, a **motion** was made by Martha to fund this request. **Seconded** by Blair. **Unanimously Approved.**
- 7. Paul Wimmer – Social Studeies – Wireless Presenter - \$52.48;** Sandy will ask him to submit his green form for this request.

### **3<sup>rd</sup> V.P. Update – Terry Raimondi –**

It was suggested that Terri go to site council to request tax credit money to fund professional clean up following project grad night. They are having meetings this week for P/PG. They are working on the design for bricks and t-shirts. They are still in need of spa, beverage, and boxer bingo chairs, as well as a volunteer coordinator. Blanket throws are approved and will be for sale on senior nights. Jane said the decorating committee is underway, and are having meetings this week as well.

Our next meeting will be April 1st, 2008, 9 am conference room. Upcoming meeting date in May TBD.

Mauri Collins adjourned the meeting at 10:51 a.m.

Respectfully submitted by Carol Moench, PTO Secretary

cc: PTO members, Jill Paweski