

DESERT MOUNTAIN PTO
January 8th, 2008

Attending: Mauri Collins, Carol Moench, Kelly Lieb, Sandy DeJohn, Blair Boysen, Martha Andrews, Jane Verbanic, Polly Wolff, Cora Kemp, Carolyn Attal, Claire Harbottle

Meeting called to order at 9:05 a.m. by co-President, Claire Harbottle.

Website Announcements:

- Mauri will enter senior parent nights.
- Terry will advertise that boxers are needed for PP/G.
- Fundraising blurb from Polly Wolff.

Approval of Meeting Minutes: A **motion** was made by Sandy DeJohn to approve the December 4th, 2007 meeting minutes. **Seconded** by Martha Andrews.
Unanimously approved.

Treasurer's Report –Kelly Lieb

Please see Profit and Loss Budget vs. Actual, July 2007 through June 2008, and Balance Sheet as of January 7, 2008 in original meeting minutes.

*Kelly said we used the Print Fast Company to print the directories. PTO paid \$400.00 in taxes. Kelly needs to show the 501c3 tax id exemption form letter, and the company is working on taking care of this matter.

*Kelly had a question about the credit card transactions on the PTO website. Mauri recommended she get together with Ryan Adams because he cannot have access to our bank accounts. He will do the web pages and links but she must take care of the financial end and set it up.

A **motion** was made by Blair to accept the Treasurer's report. **Seconded** by Carolyn.
Unanimously Approved.

NEW BUSINESS:

President's Update – Mauri Collins & Claire Harbottle

Check out our new PTO webpage – it has been completely redesigned! One category is just for forms. PTO is in the process of fixing a problem on the website for those users not having adobe writer when emailing forms. Mauri is asking all committees with forms to update/design their own forms by our PTO March meeting. She recommends bringing these forms to February's meeting for us to peruse and edit. Note: Blair will need a completely separate form from Membership for yearbook orders. To streamline each

year and avoid needing to change annually, Mauri has set up each committee with its own email address.

All summer mailer forms will be printed before school is out. They will be made available on both the webpage, as well as being distributed via mail.

Blair and Mauri will volunteer to help with the upcoming freshman orientation on 1/22 at 7pm at DMHS. Blair will get chips and candy for the PTO table that evening.

Claire asked Mountainside Middle School to advertise for a DMHS PTO treasurer in their newsletter and email blast.

1st V.P. Update – Sandy DeJohn

Funding Requests

Sandy distributed a Funding Requests sheet detailing the months of August to present. Please see handout in original meeting minutes. The year to date total of actual spent dollars for funding requests is \$7,460.28. Going forward, Sandy will put a note with the teacher's orange form for PTO membership to make it clear that if submitting a funding request, the teacher must join the PTO.

- **Linda Schallan – Librarian – 15-20 Belkin Tunetalk recorders - \$811.85;** Sandy said she can purchase these cheaper, for about \$35.00 per recorder, so with shipping should be approximately \$500.00. A **motion** was made by Martha to spend up to \$600.00 on this purchase. **Seconded** by Sandy. **Unanimously Approved.**
- **Greg Milbrandt – Administration – Outdoor Digital Marquee - \$14,646.91;** The digital marquee out of pocket costs \$21,000.00. SUSD provides \$9,145.27 per school. With shipping, installation, and other miscellaneous costs, the remaining price is \$14,646.91. The PTO is very interested in pursuing the purchase of this marquee, but needs to have some other source(s) of funding, possibly Greg, Student Government, Senior Class gift, etc., so it will not be such a burden financially to PTO. Claire and Mauri will approach Greg to determine if he would consider putting some of his \$5,000.00 towards this marquee. Sandy will contact Valerie Pleasant to determine the possibility/cost to upgrade from the manual sign now to a digital sign later, and when the due date is to submit this request to district. She will copy in Greg.
- **Glen Drewnowski – Science – 12-TI 83 graphing calculators - \$1,003.46;** Carol made a **motion** to purchase these calculators for \$1,003.46. **Seconded** by Martha. **Unanimously Approved.**
- Although approved in last year's budget, because it was not set aside for this year, a **motion** was made by Claire to approve spending **\$2,463.76** of this year's budget for previously requested **Vernier LabQuest for Kevin Burke**. **Seconded** by Sandy. **Unanimously Approved.**

3rd V.P. Update – Carolyn Attal- January 16th is the next meeting for P/PG. The auction has procured 1,005 items so far (including World Series tickets)! There is a

meeting with Monterra tomorrow to determine the total number of guests than can be handled for the silent auction dinner on March 1st. Then invitations will be mailed out within a week or two. Senior parent nights in April have been decided already. Mauri will enter them onto the website. Jennifer is working on the bricks and the t-shirts. Mauri suggested that Terry advertise that boxers are needed for PP/G on the website. Vicki Pfeiffer, who arranges shows for NBA half-times, presented Carolyn with the idea of selling blankets with DMHS logo and colors for a small profit. Carolyn volunteered to chair this. Mauri will help Carolyn with logos, etc., and it was suggested that she also see Jill Paweski for the wolf artwork. The PTO members present at the meeting were all in favor of Carolyn going forward with selling the blankets, starting with the 8th grade orientations. Carolyn shared one volunteer expressed concern for not wanting his email distributed on forms. Mauri suggested she blank carbon copy the addresses.

Committee Reports:

Newsletter- Mauri will email everyone the next deadline for the newsletter.

Fundraising – Polly Wolff will contact Sarah Teller, from Service Learning, to have her students help with the Albertson’s cards. Polly will order more Albertson’s cards to give to Blair for the eighth grade orientation evening. She will also write something up for fundraising and put it on the website.

Hospitality/Staff Appreciation – Jane Verbanic – They had a holiday lunch for the staff in December. AJ’s has been very accommodating. Total cost was \$1,500.00, or \$6-7 per person.

OLD BUSINESS:

- Martha Andrews gave an update on “The New Driver Car Control Clinic” – fliers are going out this week in the mail. There will only be 3 dates made available this spring.

Next Meeting

February 5th, 2008, 9 am conference room. Upcoming dates are 3/4, 4/1, and May TBD.

Claire Harbottle adjourned the meeting at 10:15 a.m.

Respectfully submitted by Carol Moench, PTO Secretary

cc: PTO members, Jill Paweski

